

STAT	REPORTS INVENTORY				CONTROL NO.
	PREPARE IN DUPLICATE				DDS/OTR/EA - 6
	1. TITLE OF REPORT (if a fill-in report include Form No.) Forecast of [redacted]				2. TYPE OF REPORT
					<input checked="" type="checkbox"/> STATISTICAL
					<input checked="" type="checkbox"/> NARRATIVE
					MACHINE-NAME LISTING
	3. FUNCTIONAL AREA				ADMIN. GENERAL
	<input checked="" type="checkbox"/> LOGISTICS SECURITY				OTHER (specify)
	<input type="checkbox"/> MEDICAL FINANCE				
	4. NO. OF COPIES PREPARED 4		5. FREQUENCY (weekly, monthly, quarterly, etc.) Semi-annual		6. DISTRIBUTION (No. of components not number of copies) 4
7. FORMAT (memorandum, form computer print-out, etc.) Form		8. ADP PROCESSING <input checked="" type="checkbox"/> YES IF YES GIVE ADP PROCESSING NO. <input checked="" type="checkbox"/> NO		9. DIRECTIVE AUTHORITY REQUIRING REPORT Actual need	
10. PREPARING COMPONENT (include lowest level contributing information to report) EA/MS		11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) 7 (Average) (Varies, depending upon school need [redacted])			
12. COST FACTORS					
A. MANUAL PREPARATION AND REVIEW COSTS					
GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED = COST PER YEAR	
GS-14	11.00	1	11.00	2 \$22.00	
GS-07	4.50	1/2	2.25	2 4.50	
B. COSTS OF COMPUTER PRODUCED REPORTS					
TOTAL COSTS PER YEAR \$26.50					
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.					
Need to collate all special requests [redacted] in order to anticipate workload for STAT [redacted] already assigned to [redacted]					
14. FUTURE GOALS					
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> OTHER (explain) <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE				ESTIMATED SAVINGS MAN-HOURS DOLLARS	
				0 0 STAT	
15. DATE OF INVENTORY 8 October 1970		16. NAME AND TITLE OF PERSON FURNISHING INFORMATION CIA-RDP75-00399R000100140092-1 C/EA/MS			
STAT		18. EXTENSION [redacted]			